

*NAAC for Quality and Excellence in Higher Education*

## **PEER TEAM REPORT**

**OF**

**Mudalgi Education Society's  
ARTS AND COMMERCE COLLEGE  
MUDALGI, DISTRICT BELGAUM, KARNATAKA**

**Dates of Visit: September 22-24, 2011**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

**P.O. Box No. 1075, Nagarbhavi, Bangalore-560072, INDIA.**



**THE PEER TEAM REPORT ON  
INSTITUTIONAL ASSESSMENT AND REACCREDITATION OF  
M E SOCIETY'S ARTS AND COMMERCE COLLEGE, MUDALGI**

Section I : GENERAL	INFORMATION
1.1 Name & Address of the Institution:	M E Society's Arts and Commerce College, Mudalgi, Belgaum, Karnataka-591312.
1.2 Year of Establishment:	1984
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	2
• Departments/ Centers:	13
• Programs/ Courses offered:	<b>PG - NIL; UG - 2;</b>
• Permanent Faculty Members:	20
• Permanent Support Staff:	10
• Students:	▪ Men:523 ; Women:185; Total: 708
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	▪ College situated in a rural and academically backward area. ▪ An Undergraduate Institution. ▪ Good academic infrastructure.
1.5 Dates of visit of the Peer Team:	22- 24, September, 2011.
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	<b>Prof. R. S. Bawa (Former Registrar, G.N.D.University)</b> Director, ACET, Manawala, G.T. Road, Amritsar 143001, Punjab
Member Coordinator	<b>Dr. A. Venkatraman, Professor &amp; Head, Dept. of Public Administration,</b> South Gujarat University, Udhna-Magdalla Road, Surat,Gujarat-395007.
Member	<b>Prof. Varkey K.T., Principal</b> C.M.S. College of Science and Commerce, Chinnavedam Patti, Coimbatore, Tamil Nadu-641049.
NAAC Officer	<b>Dr. Ganesh Hegde,</b> Assistant Adviser. NAAC, PO Box. 1075, <b>Bangalore – 560072</b>

*R.S. Bawa*

**Section II: CRITERION WISE ANALYSIS**

**2.1 Curricular Aspects:**

2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> <li>• Curriculum designed and developed by the affiliating University.</li> <li>• A few faculty members indirectly contributed by sending suggestions regarding curriculum development and also participated in adhoc syllabus framing committees.</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>• Curriculum of Karnatak University, Dharwad and Rani Channamma University, Belagavi adopted.</li> <li>• Semester system with limited flexibility as per available options introduced.</li> <li>• Value added courses are yet to be introduced. 9</li> </ul>
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> <li>• Feedback on curriculum obtained from students.</li> <li>• Procedures for obtaining feedback from other stakeholders, for analyzing and incorporating feedback, yet to be in place 9</li> </ul>
2.1.4 Curriculum Update	<ul style="list-style-type: none"> <li>• Curriculum is revised as per University policy.</li> </ul>
2.1.5 Best Practices in Curricular aspects (If any):	<ul style="list-style-type: none"> <li>• Compulsory courses on Indian Constitution, Human Rights, Environmental Studies, Soft Skills and ICT made part of the curriculum by the affiliating University.</li> </ul>

**2.2 Teaching-Learning & Evaluation:**

2.2.1 Admission Process and Student Profile	<ul style="list-style-type: none"> <li>• Admission procedure and number of seats given due publicity.</li> <li>• Students from all categories admitted with majority being first generation learners.</li> </ul>
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> <li>• Need of appropriate strategies to address the diverse needs of learners.</li> <li>• Orientation courses available for slow learners.</li> </ul>
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>• Academic calendar is prepared and followed.</li> <li>• Primarily lecture method is used for teaching.</li> <li>• Need to introduce ICT for class room teaching in all departments. •</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• 3 faculty members are Ph.D degree holders and 4 are with M.Phil degree</li> <li>• A few teachers participated in national and international Seminars, Refresher courses and Orientation programs.</li> <li>• More teachers need to improve their qualifications and go in for Ph.D. •</li> </ul>

2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• Institution adheres to the norms of evaluation set by the affiliating University.</li> <li>• Grievance redressal mechanism in place.</li> <li>• Transparency in Internal evaluation is ensured.</li> </ul>
2.2.6 Best Practices in teaching-Learning and Evaluation (If any):	<ul style="list-style-type: none"> <li>• Eight teachers have received academic awards/recognition.</li> </ul>

**2.3 Research, Consultancy & Extension:**

2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Institution encourages teachers to take up research by way of giving study leave, adjustment in teaching schedule and providing secretarial support.</li> <li>• Formal Research Committee has been constituted.</li> </ul>
2.3.2 Research and publications Output:	<ul style="list-style-type: none"> <li>• Three faculty members are recognized research supervisors.</li> <li>• 7 minor research projects funded by the UGC has been undertaken.</li> <li>• Two faculty members have published books and four teachers have published research articles in journals.</li> <li>• More teachers need to publish research papers and articles.</li> </ul>
2.3.3 Consultancy:	<ul style="list-style-type: none"> <li>• Informal consultancy provided to volunteers free of charge.</li> <li>• Consultancy in true sense yet to be initiated.</li> </ul>
2.3.4 Extension Activities:	<ul style="list-style-type: none"> <li>• A number of awareness programs and blood donation camps etc. organized through NSS, Youth Red Cross and Bharat Scouts and Guides.</li> <li>• College adopts one neighborhood village every year under NSS.</li> <li>• Being in the rural area, proper mechanism of organizing and conducting need-based extension activities in the neighborhood required.</li> </ul>
2.3.5 Collaborations:	<ul style="list-style-type: none"> <li>• Collaboration with professional organizations yet to be established.</li> </ul>
2.3.6 Best Practices in research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> <li>• Students participate in research through project work in some departments.</li> <li>• One faculty member In charge of Scouts participated in International Conference.</li> </ul>

*R. Jais*

	<ul style="list-style-type: none"> <li>• The staff and students of the college have contributed to the people of flood affected areas to the extent of more than Rs.1.00 lac .</li> </ul>
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#### **2.4 Infrastructure and Learning Resources:**

2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> <li>•The institution has well maintained building and Academic infrastructure.</li> </ul>
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> <li>•College keeps its campus clean and green.</li> <li>•Maintenance work undertaken on a regular basis.</li> </ul>
2.4.3 Library as a Learning Resources	<ul style="list-style-type: none"> <li>•38,140 books, 7,146 titles, 25 magazines and 15 journals available.</li> <li>•Partial computerization of library undertaken.</li> <li>•Reprographic and book bank facilities are provided.</li> </ul>
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> <li>• College has 20 computers in the computer lab and 2 multi-media projectors.</li> <li>•Broadband based internet facility available on 12 nodes.</li> <li>•Basic Computer Training for all the students is provided.</li> </ul>
2.4.5 Other Facilities:	<ul style="list-style-type: none"> <li>•Facilities like canteen, gymnasium, parking etc. are available but need to be strengthened.</li> <li>•Hostel facility for girls available but yet to be made functional.</li> </ul>
2.4.6 Best Practices in the development of Infrastructure and learning Resources (If any):	<ul style="list-style-type: none"> <li>•The college procured about Rs.41 lacs grants from the UGC in the X Plan and about Rs.63 lacs in the XI plan.</li> </ul>

#### **2.5 Student Support and Progression:**

2.5.1 Student Progression:	<ul style="list-style-type: none"> <li>•Drop out rate is negligible.</li> <li>•Many students pursue higher studies.</li> <li>•Examination results are good with five students getting among top ten ranks of the University.</li> </ul>
2.5.2 Student Support:	<ul style="list-style-type: none"> <li>•Extra classes, notes in easy language provided to low achievers.</li> <li>•Counseling Cell and grievance redressal cell available.</li> </ul>
2.5.3 Student Activities:	<ul style="list-style-type: none"> <li>•Facilities for sports and co-curricular activities</li> </ul>

*R. Hanu*



	<p>are shared with sister institutions.</p> <ul style="list-style-type: none"> <li>• A few students have participated at the state and inter-university level competitions and have won medals.</li> </ul>
2.5.4 Best Practices in Student Support and Progression (If any):	<ul style="list-style-type: none"> <li>• Students are encouraged to undertake projects.</li> <li>• Financial assistance for the poor and needy students is being provided.</li> <li>• Tenniquite team has won University Championship for many years.</li> </ul>

### **2.6 Governance and Leadership:**

2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Vision and Mission of the college is clearly stated.</li> <li>• The Management's commitment in promotion of higher education in rural area is evident.</li> </ul>
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> <li>• A number of committees formed for management of various activities.</li> </ul>
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none"> <li>• Academic plan fulfills the requirements of the prescribed syllabus.</li> <li>• Institution needs to have formal mechanism for future planning and development.</li> </ul>
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> <li>• Required space and instructional facilities provided to faculty.</li> <li>• Self-appraisal for faculty members in place.</li> <li>• Professional development programs for teaching and non-teaching staff need to be conducted.</li> </ul>
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Development funds from State government and UGC have been procured.</li> <li>• Accounts are audited regularly.</li> <li>• Budgetary provision adequate to meet routine programs.</li> </ul>
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> <li>• College has mobilized funds through donations from alumni, faculty and others to the tune of Rs.2.00 lacs.</li> <li>• College has received special grants from the UGC for Students' stipend and welfare.</li> <li>• Members of the management also contribute to giving of awards/ prizes to the students.</li> </ul>

*R. D. Singh*

**2.7 Innovative Practices:**

2.7.1 Internal Quality:	<ul style="list-style-type: none"> <li>• Mechanism for quality assurance – execution of academic calendar in place</li> <li>• IQAC constituted and made functional.</li> <li>• Staff Welfare Association provides loan at 4% interest out of its own corpus fund.</li> </ul>
2.7.2 Inclusive Practices: Assurance System:	<ul style="list-style-type: none"> <li>• Adequate representation of all sections of students like SC, OBC, Women etc in the college admissions.</li> <li>• Being a co-educational college, need to have Gender parity in teaching staff.</li> </ul>
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> <li>• Contribution by Alumni, faculty and others to provide facilities like parking sheds etc.</li> <li>• Need to register Alumni Association and formalize PTA.</li> </ul>

**Section III: OVERALL ANALYSIS**

3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Grant- in- Aid College with supportive management..</li> <li>• Committed faculty.</li> <li>• All sanctioned faculty positions filled.</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Only UG programs in two streams being run.</li> <li>• Very few teachers with Ph.D degree.</li> <li>• Minimal use of ICT in teaching and administration.</li> </ul>
3.3 Institutional Challenges:	<ul style="list-style-type: none"> <li>• Better and effective use of ICT in teaching, learning, evaluation, research and management.</li> <li>• Starting of some PG courses as also some job oriented courses.</li> <li>• Create better research and consultancy culture.</li> <li>• Provide more exposure to the faculty and students.</li> </ul>
3.4 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• Introduce more job oriented courses/ options as also some PG courses.</li> <li>• Utilization of potential of alumni and parents as resource.</li> <li>• Developing collaborations with other professional organizations.</li> <li>• Potential for collaboration and consultancy activities</li> <li>• Extension and out-reach activities for the benefit of the surrounding rural population.</li> </ul>

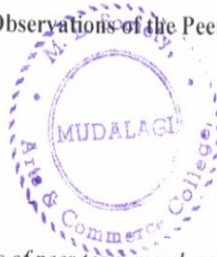
*R. Datta*

**SECTION IV: RECOMMENDATIONS FOR QUALITY  
ENHANCEMENT OF THE INSTITUTION**

**It is recommended that**

- Faculty may be encouraged to pursue doctoral research, publish research work as well as attempt innovations in teaching.
- More job oriented courses/ options like IT based courses , Textile design etc. may be introduced.
- Some PG courses like M.A. in Geography, English and M.Com may be introduced.
- Effective use of ICT in teaching, learning and research may be introduced.
- Computerization of the library and administration may be completed.
- Alumni association and PTA may be formalized, made active and utilized as a resource.
- The College may employ women faculty members to address gender parity in teaching positions.
- “Women Cell” and “Sexual Harassment Complaints Cell” may be established in the college.
- Academic collaboration with external agencies may be established.
- A music instructor/teacher may be appointed to promote cultural activities.
- More neighborhood linkages may be created to serve the rural people.

I agree with the Observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution  
Date & Seal  
PRINCIPAL  
ARTS & COMMERCE COLLEGE,  
MUDALGI-591312.  
Tal:Gokak Dist:Belagavi

24/9/2011.

Names, Signatures of peer team members with date:

1. Prof. R. S. Bawa (Chairperson)
2. Dr. A,Venkatraman (Member Coordinator)
3. Prof.Varkey.K.T. (Member)
4. Dr. Ganesh Hegde ( NAAC Officer)

R Bawa  
24.9.2011  
A V M  
24/9/11  
K T  
24.9.11

Place: Mudalgi (Karnataka).

Date: 24-9-2011.